

(In the letter head of the Company)

Date:

To,
Mercantile Exchange Nepal Limited,
Charkhal, Dillibazar,
Kathmandu, Nepal.

Subject: Request for transferring fund from Member Deposit /Segregate Account (wrong deposit) of _____ (Name of Bank).

Dear Sir/Madam,

This is to notify that our client / third party Mr. /Ms. _____ with client code _____ (In case of client) have mistakenly deposited NPR _____ in _____ (Name of the Clearing House/Member/Broker) Member Deposit Account/Segregate Account _____ (Account number) on _____ (Date), with the narration of _____ .

Please kindly transfer the above mentioned amount to the Client's bank account/Source account as per the details mentioned below:

Client's / Third party Source a/c name in bank record: _____
Client's / Third party Source Bank a/c no: _____
Name of Bank: _____

Thanking you.

Name of broker:
Authorized Signature:
Seal:

Name of Client/Third Party:
Signature:

Verified by CH/CM:

For Official Purpose Only
