

(In the letter head of the Company)

Date:

To,
Mercantile Exchange Nepal Limited,
Charkhal, Dillibazar,
Kathmandu, Nepal

Subject: Change/Reversing the Narration in CH _____ Bank Segregate A/C
(_____)

Dear Sir/Madam,

This is to notify that one of our client Mr./Ms. _____ had made a transfer without proper narration, on _____ (date) with the amount of Rs. _____. The narration which s/he mentioned was _____ (wrong narration), which is wrong. Here with we are giving you the correct details of our client.

Name: _____
Client Bank Account no.: _____
Trading Account no.: _____
Name of the Bank: _____

So as per our clients consent we request you to do the changes as below:
_____ (Client code-Name of Client)

Thanking you.

Name of Broker:
Authorized Signature:
Seal

Name of Client:
Signature:

Verified by CH/CM:

For Official Purpose Only
